Lewisboro Library Board Meeting Minutes - Draft
August 26, 2026

Trustees present: Maggie Liegey, Lisa Capobianco, Stephen Unterhalter, Elena Dunn, Nancy Hoffman,, Kempton Mooney, Stacy Duffy, Grace Dent, Caty Koehl, Alex Grigor, Shilpa Sunny

Trustees not present: Daniela Infield, Rebecca McMahon, Peter McAndrew

Others present: Greg Sages

Meeting called to order- 7:07 pm

Motion made to approve of July 2026 minutes made by Lisa. Seconded by Stephen. Unanimously approved.

Interim Director's Report
Greg reported that the 2025 audit was completed with no adjustments. Poiliece recommended. The Recorder newspaper requested information about the library fair for an article to be published in earlySeptember. Technology wishlist estimate is $6,000. Possible hiring of clerk to assist with multiple tasks.

Committee Reports
Personnel - no update

Policy - no update. Current list of policies to be shared with Greg

Building & Grounds - Sliding door was repaired. Peter is researching arborist for tree care.

Finance - Committee met with UBS to review investment.

Fundraising & Marketing - Details in board book. Focus of Fall appeal letter needs to be decided. Discussion regarding new payment system for Fair and all donations.

Nominating - no update

Library Fair - Reminder that sponsorships are due by September 9. More vendors needed. Yard signs coming Monday. Mailer with raffle tickets in process. Consensus on emcee not being needed. Announcements will be made periodically. Volunteers fro pre-sales and fair day still needed. Baked items needed. Cars needed for car show.

Director Search - Monday, August 31 at 3pm. Trustees to interview top three candidates. Review emails and questions. Review all hiring materials sent.

President's Report - Ally dropped off care package to the family of young boy injured in accident on Main Street. They were very appreciative. Reminder that all trustees must complete sexual harassment prevention training and 2 hours of trustee education.

Treasurer's Report - Motion made by Nancy to approve treasurer's report. Seconded by Kempton. Unanimously passed.

<u>Old Business</u> - Alex recapped how movie nights went. 2 nights were postponed due to weather. Perhaps have indoor movie near Halloween.

<u>New Business</u> - Need to discuss a date for annual meeting.

Next board meeting is September 23, 2026 at 7pm.

Meeting adjourned at 8:11pm

Minutes taken by Elena Dunn