

**Lewisboro Library Board Meeting Minutes**  
**March 25, 2026 - DRAFT**

Trustees present: Maggie Liegey, Lisa Capobianco, Stephen Unterhalter, Elena Dunn, Stacy Duffy, Alex Grigor, Nancy Hoffman, Caty Koehl, Peter McAndrew, Rebecca McMahon, Kempton Mooney, Will Winston, Grace Dent

Trustees not present: Shilpa Sunny, Daniela Infield

Others present: Greg Sages, Julia Hadlock

Meeting called to order- 7:07 pm

Approval of Annual Report to NYS- Motion made by Nancy Seconded by Stephen. Unanimously approved.

Approval to add Greg Sages as authorized signatory for Chase and UBS accounts. Motion made by Stacy. Seconded by Lisa. Unanimously approved.

### **Committee Reports**

LRSP - Discussion regarding the short and long versions of the plan. Nancy will review and send copy to committee. Shorter version to be available to the public with more detailed version shared with staff.

Nominating - Motion made by Caty to approve a resolution to petition the Board of Regents of the University of the State of New York to amend our charter, as laid out in the Board Book. Kempton seconded. Unanimously approved.

Personnel - Cindy retirement party scheduling via doodle poll. Onboarding Greg Sages as interim director. Staff facebook is being updated to add new staff.

Policy - IT Policy is close to completion.

Programs - Alex discussed his research about renting outdoor movie equipment for summer programs. Committee will plan to convene and finalize a proposal.

Audit - Next full audit is starting in April.

B&G - Discussion regarding which issues Greg should prioritize, such as garden clean up and HVAC. Open projects include hot water and sink.

Finance - Motion made by Peter to accept the revised 2026 budget. Seconded by Nancy. Unanimously approved.

Fundraising - Help requested to promote next nightclub event on trustees' social media. Trivia dates are scheduled for April 23, May 14, June 18 at Horse and Hound and Taconah Cantina. April 1 is Library Giving Day - please share online. Spring appeal letter has been drafted by Lisa and features 14 year old Penny Bayley.

### **Treasurer's Report**

Motion made by Nancy to accept the Treasurer's report. Seconded by Will. Unanimously approved with Stephen abstaining.

### **President's Report**

Maggie shared that the ExComm is looking at hiring a firm to search for a new director. The board agreed with this idea. Stephen spoke with one firm and shared details of the process. ExComm is waiting to hear back from another firm. Motion was made by Kempton to approve up to \$35,000 for the Executive Committee to select a hiring firm for Director search. Seconded by Caty. Unanimously approved.

Motion made by Kempton to create an ad hoc committee that will draft a plan to work with the hired firm and share the plan with the entire board. Interested board members to join the hiring committee: Alex, Stephen, Peter, Stacy, Rebecca, Nancy, Caty, Maggie.

### **New Business**

Discussion of Hoopla's new parameters. Inquiry into the number of JJHS interns, and if more interns can be added depending on needs of staff. Maggie requested that each committee hold themselves responsible for scheduling meetings and moving things forward during the transition. Greg to reach out to committees to join initial meetings.

Meeting adjourned at 9:33pm

Minutes taken by Elena Dunn