

Lewisboro Library Board

Annual Meeting Minutes - Draft

February 2, 2025

Trustees Present - Maggie Liegey, Lisa Capobianco, Elena Dunn, Stephen Unterhalter, Daniela Infield, Nancy Hoffman, Will Winston, Stacy Duffy, Caty Koehl, Peter McAndrew

Trustees Absent - Tracy Nichols, Alex Gregor

Others - Cindy Rubino

Meeting called to order at 2:05 pm

Approval of Annual Meeting 2024 Minutes - Motion by Daniela. Second by Will. Unanimously approved.

President's Report -

Entering her second year as board president, Maggie welcomed everyone to the 2025 Annual meeting. She shared that the board has been very active for the past year supporting library leadership and staff, keeping the library in good financial standing, and identifying areas for growth and improvement. Highlights of the year's work include formalizing the trustee application process, purchasing new software to bolster fundraising efforts, and creating and implementing an extensive public survey.

Looking ahead, Maggie shared the biggest goal will be creating a new five-year strategic plan to articulate and guide the Library. Maggie again thanked the attendees and community members for being an integral part of the Lewisboro Library.

Director's Report -

Cindy shared the many ways how the Lewisboro Library serves as the "Heart of the Community" by hosting various programs, workshops, and events involving local groups and organizations. Over the past year, the Library saw increased visitors, program attendance, and circulation of library materials, both in print and digital. Cindy thanked the public for participating in the patron survey which showed overwhelming support for the Library and the interest in returning to pre-pandemic operating hours. Local legislators were thanked for their commitment to libraries which was shown through the awarding of New York State grants to the Lewisboro Library in 2024. Cindy thanked her staff and board of trustees for their hard work over the past year, as well as all the many volunteers and donors who help make it possible for the Library to serve our community in the best way we can.

Nominating Committee -

Lisa shared the resignation of Ronnie Thompson and Al Pezone from the board of trustees and thanked them for their service to the Lewisboro Library. Our newest trustee, Peter McAndrew, was introduced. A motion was made by Mary Shah to approve the new slate of board trustees. Seconded by Tony Goncalves. Unanimously approved.

Treasurer's Report -

Stephen reported that the Library was in good financial shape thanks mainly due to the increase in Gifts and Contributions which included a very generous one-time gift from a local family. Fundraising for the year also saw an increase. The Library Fair, under the leadership of Nina Andrews, contributed 8% to the revenue for the year. The Library ended the year with a net surplus that will allow it to comfortably move forward with our plans ahead.

Taste of the Town Raffle -

Trustee William Winston drew the winning ticket for this fundraiser.

Meeting adjourned at 2:25 pm.

Minutes taken by Elena Dunn