

Lewisboro Library
Annual Meeting 2024 Minutes – Draft
February 4, 2024

Board members present: Maggie Liegey, Lisa Capobianco, Stephen Unterhalter, Elena Dunn, Daniela Infield, Will Winston, Stacy Duffy, Al Pezone, Caty Koehl, Nancy Hoffman.

Board members absent: Alex Grigor, Tracy Nichols, Ronnie Thompson.

Approval of Annual Meeting 2023 Minutes:

Motion made by Will, Seconded by Daniela. Motion passed.

President's Report:

Maggie welcomed everyone to the Annual Meeting including board members, library staff, community members and guest speaker Andrew Selesnick, Superintendent of Katonah-Lewisboro School District. Maggie expressed her honor to serve a board president and use her skills in fundraising and long-term planning to carry the mission of the Lewisboro Library into the future. Maggie is grateful to work with a talented and dedicated team of fellow board members including the executive committee: Lisa Capobianco as Vice President; Stephen Unterhalter as Treasurer; and Elena Dunn as Secretary. The entire board is a working volunteer board and made up of many committees led by chairs.

Maggie stated her appreciation for Cindy Rubino who celebrated her 20 years as Library Director. Cindy is an invaluable asset, and her ongoing dedication and expertise is greatly appreciated. This also goes for the wonderful staff of the Library. Maggie also thanked the loyal and generous residents of the Town of Lewisboro for their commitment to putting in the hard work necessary to safeguard this institution for years to come. The Lewisboro Library will remain the Heart of the Community in 2024 thanks to the involvement and dedication of many, from the donors and fundraiser attendees to the patrons and Library Fair volunteers.

Next on the agenda for the Board of Trustees is focusing on the Long-Range Strategic Plan which is an interactive process that will help identify the main focus areas of the Library for the next five years. This plan will ensure the Library is a strong and viable institution for generations to come.

Nominating Committee:

Lisa thanked the trustees who have stepped down this past year for their commitment and dedication to serving on the Library Board: Jennifer Cayea, Andrew Tedder, Priscilla Luckow, and George Lasota. The Board recognized four new members who will begin serving their terms in 2024: Al Pezone, Ronnie Thompson, Nancy Hoffman, and Caty Koehl.

Treasurer's Report:

Stephen shared that on balance, 2023 was a good year for the Library. The Library ended the year with total assets of \$976,000, largely as a result of investment gains on our restricted funds that are held for capital projects. Despite generous funding from the Town of Lewisboro (72% of our revenue in 2023) and strong support from our community for our fundraising efforts (direct appeals, special programs and the Library fair), disbursements exceeded revenues by about \$10,000 as a result of unanticipated building repairs and higher than expected accounting costs.

Director's Report:

Cindy reported that 2023 was the year of "returning to normalcy" for the Lewisboro Library and shared the commitment to the mission of the Library being the heart of the community. This was seen by the partnering with many community groups including Lewisboro Garden Club, Lewisboro Volunteer

Ambulance Corps, NYS Citizen Preparedness Corp, Town Historian Maureen Koehl, Lewisboro Seniors, and the John Jay High School Robotics team.

The number of programs increased: Adult attendance increased 52% to 2,927. Teen programs: 30% Children's programs: attendance increased 79%

Circulation of library materials rose 8% in 2023. 99,421 items were lent– which includes print and digital formats. Print vs digital borrowing is about 55%/45%. Digital borrowing crept up from 40% last year. Library visitors rose 14.75% to 64,523.

Thanks to generous donations from our library patrons, the library increased the number of museum passes to 15, including museums in Manhattan, Westchester and Connecticut.

Cindy thanked the entire staff who work so hard to make the library a friendly and nurturing place: particularly Kathy Iglesias for all her hard work as our head of circulation and technology coordinator; Liz Gabriele for the great job as our programming, marketing and fundraising coordinator; Children's librarian Marie Nania and Teen librarian Jane Rothschild for their wonderful job supporting our youngest patrons.

Cindy thanked the library board for their hard work particularly on fundraising and for their support of the Library's mission, and to President Maggie Liegey who leads a revitalized and involved board of trustees.

Cindy expressed gratitude to all the volunteers and donors to the library who make it possible for the Lewisboro Library to serve the entire community.