

Lewisboro Library Board
March 16, 2022 Meeting Minutes

Board members present: Andrew Tedder, Elena Dunn, Kevin Fitzmartin, Priscilla Luckow, Stephen Unterhalter, Jennifer Cayea

Board members absent: Jay Luzzi, Colleen McLafferty, Veronica Mcilraith, Maggie Liegey, George Lasota

Others present: Cindy Rubino -Library Director, Marie Nania – Children's Librarian

Call to order at 7:35pm

Approval of February 2021 minutes: Motion by Jennifer. Seconded by Kevin. Approved unanimously.

The board had the opportunity to learn more about the current children's programming through a wonderful PowerPoint presentation by Marie Nania. Marie shared highlights from her successful programs such as From Tales to Tails, Makerspace, Summer Reading, and Girls Who Code. It was evident from the many photos of smiling children that these programs are well received and that Marie has experience with many aspects of reading and education. Marie shared that one of her goals as Children's Librarian is "for every child that walks in to the library to be able to find a book that they can relate to". April is national Poetry Month and Miss Marie has many activities planned including a story walk in the garden's daffodils.

Treasurer's Report

Kevin reported that although a net operating loss, the library is doing better than budget for the first two months of 2022. This favorable variation is principally attributed to higher than anticipated donations and receipts from Fundraising. Expenses trend higher in the early part of the year with funding trending higher in the second half of the year reflecting the Library Fair and higher year-end donations. Net Funding for the first two months compared to last year is a higher net loss of \$4,469. This increased net loss reflects increased payroll, books and media, Westlynx and utility expenses partially offset by higher donations, fundraising and increased Town funding.

The Finance Committee and Policy committee continue to work together on creating a policy statement for the investment fund.

President's Report

Jay was not present at the meeting and sent along a message regarding a request from the Garden Club to plant daffodils on front lawn for their Golden Roads program. It was agreed that the club can add more bulbs near the already existing daffodils near Main Street.

Director's Report

The Lewisboro Library's Annual Meeting was held virtually on Sunday February 27th. The presentation by David Michaelis, author of the biography *Eleanor*, was excellent and well received by all those in attendance. Thank you to Andrew Tedder for securing such an engaging and knowledgeable speaker.

The mask mandate has been lifted and the library will continue to offer both virtual and in-person programs. The library has a supply of Covid tests that are available for free to the public. The wi-fi access point on the rear outside wall of library has been mounted and will be activated next week. The library once again will have interns from John Jay High School for the month of May. This is in coordination with the Senior Internship Program of KLSD.

Past programs this month have been well attended. Author Fiona Davis brought in 58 attendees. The historical quilts program by Maureen Koehl had 28 participants. Look for videos of some of these past programs on the library's YouTube channel.

Motion made by Kevin to approve the Annual Report as written by Cindy. Seconded by Jennifer. Unanimously approved.

Fundraising Committee

January's Taste of the Town raffle raised a total of \$4402. As Library Giving Day is April 6, we have decided to not hold a raffle at that time. Peter Rose has secured a wonderful raffle prize from Kellogg's and Lawrence of a Weber Grill. We will sell \$25 raffle tickets during June and select the winner in time for Fourth of July.

Comedy Night will finally return in person at the Library on Friday, June 17th. Luz Michele, local mom and comedian, will be on hand along with 6 comedians to keep attendees laughing. Tickets will be \$35 per person and wine, beer, and light snacks are included. Andrew has offered to solicit wine donation from local merchant.

Building and Grounds

Andrew has purchased and picked up 6 Adirondack chairs to be added to the outdoor seating of the library. We are hoping to provide comfortable seating for patrons to gather outdoors to enjoy the warmer weather.

Nominating Committee

Jennifer made a motion to nominate Lisa Capobianco to join the library board of trustees. Lisa has extensive background in fundraising and is an avid reader having been in a book club for over 20 years. She has also been involved in many town organizations including Lewisboro Baseball and Boy Scouts. The motion was seconded by Priscilla and unanimously passed.

Finance/ Personnel Committee

Work continues to progress on pension plan.

Next regular meeting is scheduled for April 13, 2022 at 7:30pm

Motion to adjourn made by Stephen. Seconded by Priscilla. Unanimously approved.

Minutes taken by Elena Dunn