

Lewisboro Library Annual Meeting Minutes

February 27, 2022

Trustees present: Jay Luzzi, Colleen McClafferty, Andrew Tedder, Elena Dunn, Stephen Unterhalter, Maggie Liegey, Priscilla Luckow, George Lasota

Trustees absent: Jennifer Cayea, Kevin Fitzmartin

Others present: Cindy Rubino, Library Director

Approval of 2021 Annual minutes. Motion made by Colleen. Seconded by Andy. Unanimously approved.

Nominating committee:

Andy presented on behalf of Jennifer. Current leadership slate remains with Jay Luzzi as President, Elena Dunn as Secretary and Kevin Fitzmartin as Treasurer.

For the Class of 2022, the Nominating Committee is presenting a slate of two candidates: Maggie Liegey and Stephen Unterhalter. Andy made the motion to approve candidates. Colleen seconded. Unanimously approved.

Treasurer's Report: Kevin Fitzmartin

The financial performance of the Library exceeded expectations for 2021 due to very generous donations, the Paycheck Protection Program, the income from the Library Fair, and increase in town funding. Operating expenses were less than 2020 by \$45,000, due to lower salaries and benefits, and lower office expenses. This was partially offset by increases in books and media materials, utility expenses, professional services and insurance.

Director's Report: Cindy Rubino

Cindy shared that 2021 was another difficult year. The staff worked hard to support our community by making the library a safe and welcoming space. Curbside pick-up increased to 3,381 which was slightly more than 2020. Adult, teen, and children's programs were offered both virtually and in-person outdoors. New children's programming includes Girls Who Code- a computer coding class facilitated by Marie Nania. Jane Rothschild worked with the Teen Advisory Committee to create activities for teenage patrons. Liz Gabriele collaborated with other public libraries to offer a wide variety of virtual programs which were able to reach a wider audience.

The Library continues to collaborate and coordinate with Town of Lewisboro including the Emergency Management Committee, Town Historian, and Parks and Recreation Seniors Program. Other community partners include the Lewisboro Garden Club, Lewisboro Land Trust and the Girl Scouts.

Circulation for the year has increased a small amount from the previous year. Visits to the library have also increased to 46,000. Digital borrowing has continued to be very popular as more people become comfortable with it. Print borrowing still outweighs digital borrowing.

The wi-fi equipment has been upgraded with two new access points to increase coverage including places outside of the building. A grant was secured to purchase 11 wi-fi hotspots to lend to the public.

Fiona Davis, Lewisboro resident and author, will hold an in-person author talk on March 6th about her new book *Magnolia Palace*.

Cindy gave thanks to all staff, volunteers, trustees and donors to the library.

President's Report: Jay Luzzi

Jay thanked Cindy and her staff for keeping the library going throughout these challenging times. He also thanked the patrons and generous donors to the library. A special thanks to Julie McCaffrey, Library Fair coordinator, as well as all the fair chairs for their hard work and dedication to the biggest fundraiser for the Library.

Motion made to adjourn by Colleen. Seconded by Andy. Unanimously approved.

Minutes taken by Elena Dunn.