

Lewisboro Library Board
Meeting via Zoom
February 9, 2022 Meeting Minutes

Board members present: Andrew Tedder, Elena Dunn, Jay Luzzi, George Lasota, Kevin Fitzmartin, Maggie Liegy, Veronica Mcilraith, Priscilla Luckow, Colleen McLafferty, Stephen Unterhalter, Jennifer Cayea

Board members absent:

Others present: Cindy Rubino -Library Director, Liz Gabriele, Mary Shah

Call to order at 7:45pm

Approval of January 2021 minutes: Motion by Colleen. Seconded by Jennifer. Approved unanimously.

Treasurer's Report

Despite a net operating loss, the Library is doing better than budget for the first two months of 2022. This favorable variation is principally attributed to higher than anticipated donations and receipts from fundraising. Expenses trend higher in the early part of the year with funding trending higher in the second half of the year reflecting the Library Fair and higher year-end Donations.

Net Funding for the first two months compared to last year is a higher net loss of \$4,469. This increased net loss reflects increased payroll, books and media, Westlynx and utility expenses partially offset by higher donations, fundraising and increased Town funding.

President's Report

Jay reported on the Buildings and Grounds committee meeting with town councilmember Mary Shah and Adam Ochs to discuss the library's role in emergency management plan for the town of Lewisboro. The library has played an informal role as a charging, warming, and cooling station for many years. The town will be developing a more formalized plan for the future. Mary spoke on the town creating a Community Emergency Response Team (CERT) so Lewisboro can qualify for funding from FEMA during emergency situations.

Jay reminded board of the presentation about how the library operates that Cindy will be sharing with the town board on February 14th. Any board members are encouraged to attend. The volunteer code of ethics policy is being informally discussed and worked on by the policy committee.

Director's Report

The Lewisboro Library's Annual Meeting will be held virtually on Sunday February 27th at 2pm. After a short business meeting, there will be a presentation by David Michaelis, author of biographies of Charles Schultz and Eleanor Roosevelt.

The mask mandate has been lifted by Governor Hochel. The two new Wi-Fi access points have been delivered and Sam Dodge connected them allowing for good Wi-Fi coverage outside of the front of the building. Kathy and Cindy worked to apply for a federal grant to purchase hotspots and laptops to lend to patrons. Liz Gabriele updated the museum pass program adding passes to the Hammond Museum and Storm King Art Center. Upcoming virtual programs include Healthy Living for Body and Brain, Extraterrestrial: The first Sign of Intelligent Life Beyond Earth, and Grace & Beauty: The Rise of Black Popular Music. Cindy thanked Liz for cosponsoring many of these virtual programs which keeps operating costs down while providing great educational events.

Teen Hike in Leon Levy is scheduled for Presidents' Day. The Community Crafters Club will be delivering Valentine gifts to seniors.

Fundraising Committee

January's Taste of the Town raffle has sold over 100 tickets and the drawing will take place on February 11th. Thank you to our town restaurants for their generous donations to this fundraiser.

Building and Grounds

Andrew and Peter are meeting with Jonathan of Kellogg's and Lawrence to discuss Adirondack chairs and grill for future raffle.

Nominating Committee

Reach out to Jennifer with any interested nominees.

Policy Committee

Cindy and Veronica are working on Library's policy in case of disaster.

Finance/ Personnel Committee

Work continues to progress.

Next regular meeting is scheduled for March 9, 2022 at 7:30pm

Motion to adjourn made by Andrew. Seconded by Priscilla. Unanimously approved.

Minutes taken by Elena Dunn