

Lewisboro Library Board
July 21, 2021 Meeting Minutes

Board members present: Andrew Tedder, Elena Dunn, Jay Luzzi, Maggie Liegy, Peter Rose, Priscilla Luckow, Veronica Mcilraith,

Board members absent: Melissa LeSavage, Kevin Fitzmartin, Jennifer Cayea, Colleen McLafferty, George Lasota

Others present: Cindy Rubino, Julie McCaffrey

Call to order at 7:35pm

Approval of June 2021 minutes – Motion by Peter. Seconded by Priscilla. Approved unanimously.

Library Fair

Julie shared that all committees are moving along nicely. Donation Days are August 14, 21 and 28 from 9-1pm. She is creating bullet point list of what will be and what will not be accepted. No fee for Community Group tables. Vendor tables will be \$100 with a discount for non-profit groups. There are more volunteers ready to go than just what is shown on online form. JJMS/JJHS groups will volunteer. Discussion about Covid restrictions – we need to have a plan. With many food trucks coming it was decided to not have Lion's Club grill hotdogs/burgers. Payments for Books and AT can be made via Venmo app. Maggie Liegy stepped up to chair the Corporate Sponsor committee. Next fair Chair meeting will be July 27 at 7pm.

Treasurer's Report

Kevin highlighted the following:

- *Movement in cash between savings (\$14,878) and checking account \$13,250.
- *UBS cash accounts are flat compared to last month
- *\$3K increase in UBS investment account month to month
- * Net funding for the month is a loss of \$1,697 with a positive net funding level of \$83,458 for the 6 months. Quick review - there does not seem anything unusual.
- * Note that the Net Funding for the 6 months is within \$5K of the PPP funding.

Overall, June was a slow month for donations and the PPP forgiveness application opens in August.

President's Report

Jay thanked Priscilla for creating the garden landscape design binder showing photos and names of plantings. The garden guide is available at the library and on the website. Jay also thanked Priscilla for researching the odyssey of the sword. Hopefully the story and sword can be displayed at library.

Director's Report

Cindy explained that print circulation has been steadily increasing since building reopening and lessening of restrictions. The library is fully open. Annual appeal mailed on July 5 has brought in \$10,195 from 85 donors. Trustees will write thank you notes to major donors. WLS has upcoming webinar for trustees to present new IT service agreement. Our fee is paid in 2 installments- in January and July. Recent July invoice reflects the 3.4% increase from January. Cindy and Kathy are looking into applying for technology funding through the American Rescue and Recovery Fund. The LL had an informational table at the Pride event in June with LGBTQIA+ book recommendations for all ages. Assemblyman Chris Burdick is scheduled to visit LL on August 4th - any trustees are welcome to join. Please continue to check weekly email blast for information on upcoming programming. Summer programs are going well.

Fundraising Committee

Andy and Elena presented "Oktoberfest at Onatru" fundraising event that will take advantage of tent and beer licensing already in place for the fair. It will be a ticketed event from 6-9pm and will include food, beer, and an oompah band. Peter offered to help with food donations.

Buildings and Ground

Jay is got a mulch delivery from Joel that will be used in coming months. The front sign is down and will be replaced.

Policy Committee

Cindy is working on Emergency Plan update required by NY State. Policy committee will review.

Pension Committee

Update to pension plan is still in process.

Next board meeting will be August 11th at 730 pm.

Meeting adjourned at 935pm.