

Lewisboro Library Board

March 10, 2021 Virtual Meeting Minutes

Board members present: Nancy Euchner, Kevin Fitzmartin, Andrew Tedder, Elena Dunn, Priscilla Luckow, Jennifer Cayea, Peter Rose, Colleen McLafferty, Linda Press Wolfe, Jay Luzzi, Melissa LeSavage, Veronica Mcilraith

Others present: Cindy Rubino, Kathy Iglesias, Marie Nania, Jessica Leibman, Marianne Pei, Jane Crimmins, Bill Bongiorno

Call to order at 7:31pm

Approval of February 2021 minutes – Motion by Linda. Seconded by Peter. Approved unanimously.

Approval of February 23, 2021 Special meeting minutes. Motion made by Peter. Seconded by Melissa. Approved unanimously.

Treasurer's Report

Kevin reported that year to date the operating fund had net income loss of \$4768 underfunded, which was better than last year at this time. This was due to some generous gifts and contributions in January. The Library received \$1488 from the final disposition of books from the 2019 Library Fair. Expenses were down due to savings in salary and benefits. Investment fund was slightly down but overall is doing well.

President's Report

Nancy shared her draft of goals for the year:

1. Pay all outstanding pension expenses for current and past employees without tax consequences for the individuals.

1A- Complete and submit required government pension filings for current year and corrections for prior years

1B- Choose a new pension plan for employees while reviewing other benefit options.

2. Continue to focus on creative ways to cultivate, motivate, and recognize Library donors.
3. Commit to holding a Fall Library Fair in a safe, healthy way, provided it can be accomplished in accordance with CDC guidelines and government regulations.

Motion made to approve goals as written made by Kevin. Seconded by Linda. Unanimously approved.

Director's Report

Cindy plans to have a meeting with staff to discuss the next reopening phase of library. Cindy submitted the application for the second round of PPP funding on February 3rd for the amount of \$88,415. Application was completed and new documents signed and submitted to Capital One.

WLS IT Services is picking a new wireless vendor and equipment. There is an option for outdoor WI-FI that may require more wiring access.

Upcoming programs include "History of Slavery" and a bird watching program. Teen librarian working on teens on the Lawn games and activities.

Library Fair possible dates either September 18 or 25th. Cindy will contact Dana to discuss holding a date.

Pension update: Statement from the lawyer recommended a freeze of 403b and opening of 401k. Discussion by board concluded that more advice is needed from lawyer before approving. Deferment made on resolution to freeze 403b.

Committee Reports

Fundraising – Pop Up Bakery offering cookie boxes at end of the month. Other ideas in the works include another virtual wine tasting and possibly another raffle. Library Giving Day is April 7, 2021.

Nominating – Nothing to report

Building and Grounds – Spring clean-up of the gardens will happen in April.

Personnel and Finance – Continue to look into pension issue

New Business

Jane Crimmins shared that the Town of Lewisboro will be celebrating Pride month in June. Rachel Simon, a resident of Lewisboro and member of the Westchester LGBTQ+ Advisory Board will be heading up a task force to develop programs and activities.

This meeting was the last meeting with Nancy Euchner as President of the Board of trustees. We would like to thank Nancy for her tireless work and her dedication to the library and her role as President. Nancy will be missed and we wish her well on her new adventures in South Carolina!

Next Library Board meeting scheduled for April 14, 2021 at 730pm.

Motion to adjourn meeting at 8:44pm made by Colleen. Seconded by Jenn.

Minutes taken by Elena Dunn