

Lewisboro Library Board

November 11, 2020 Virtual Meeting Minutes

Board members present: Nancy Euchner, Rich Sklarin, Kevin Fitzmartin, Melissa LeSavage, Andrew Tedder, Elena Dunn, Priscilla Luckow, Linda Press Wolfe, Jennifer Cayea, Peter Rose

Board members absent: Jay Luzzi, Colleen McLafferty

Others present: Cindy Rubino, Jessica Leibman

Meeting called to order at 7:36 pm

Approval of October, 2020 minutes – Motion by Linda. Seconded by Rich. Approved unanimously.

Treasurer's Report

Kevin shared these financial highlights:

* Ten Months Net Income for 2020 is \$66,876 compared to an underfunding level of \$(44,708) for 2019. > The increase over last year reflects the positive effects of the PPP funding, generous donations, grants, Historic Hamlet Hunt, and lower expenses for 2020. These increases significantly offset the loss of funds resulting from the cancelled Library Fair.

*For the month of Oct. 2020, Net Income was \$104,126 compared to an underfunding of \$(8,001) for Oct. 2019. > The Net Income increase for the month of \$112,127 from October 2019 is principally attributed to the receipt of Town funds that were withheld over the summer months. > Library also received the NYS grant of \$2,553 (Local Services Aid). This grant in 2019 was received in September and was \$3,275.

Kevin plans to meet with UBS representative later in the month to discuss investment. Rich mentioned there is an upcoming Town Board meeting with a public hearing to discuss Town budget.

President's Report

Nancy congratulated Rich on his election to the Town Board. Nancy expressed thanks to Alison Edgar and Amy Raffle on their success of Pop-Up Bake Sale and to Colleen McLafferty and the Lewisboro Lions on their donation of \$1000. The library also received a \$3000 donation from Fred and Tina Cowles with a matching gift from Colgate-Palmolive.

The Annual Meeting is scheduled for Sunday January 31 and will be held via Zoom. Discussion on finding a speaker for the event. Names in consideration are Willie Geist, Valerie Jenson, Martha Handler, and Joe Russo. Cindy will email trustees to rank their preferences.

Director's Report

Cindy shared that curbside pick-up is still popular and virtual programs are going strong. A welcome letter was mailed to over 100 new residents of the town and there were requests for 6 new library cards so far – a very good response.

Miriam Saphra was hired as a part time reference librarian and will be working on Thursdays. Marie Nania was hired as the Children's Librarian and will start on November 27, 2020. Maria is from Cos Cob and is an educator and has worked as a school librarian. Cindy continues to look for a part time Teen Librarian to replace Dolores. Interviews have been set up with two strong candidates.

Reopening phase has been holding steady. Four libraries in WLS have had to close due to Covid.

Capital One portal for PPP forgiveness is due to open next week. Cindy is ready with all the information needed.

Programs – Dolores lead teen hike that was cosponsored by the Lewisboro Land Trust. 17 teens participated. Author Talk with Fiona Davis had 48 people in attendance. Coming up is a program called "Letters from Lewisboro" created by Maureen Koehl, Liz Gabriele, and Dolores Antonetz.

Cindy presented Library Holiday schedule which would include July 3rd as a day off. Motion made by Linda to accept Holiday schedule as presented by Cindy. Seconded by Nancy. Unanimous approval.

Committee Reports

Fundraising – November annual appeal letter is at the printer and is scheduled to go out November 12.

Pop-Up Bake Sale will be offering poached pear tarts and pecan bars.

Greenway tie in had a data glitch and not putting through sales. Only 7 of 25 registered have completed the registration process.

Nancy explored Hahn Family Vintners in regards to doing a virtual wine tasting and found it would be very difficult to have wines shipped to NY. Elena and Andy shared their discussion with John Vuolo of South Salem Winery and he expressed interest in doing an event. The focus would be on the community aspect of his winery and highlight NY state wines. Further details to follow.

Nominating – Jenn is in contact with a candidate to replace Rich and will present to Board in December.

Building and Grounds – Plaque ordered for sculpture and will be installed. Hose reel and rolling cart to be ordered.

Personnel – to meet in executive session

Next Library Board meeting scheduled for December 9, 2020 at 730pm.

Motion to adjourn meeting at 9:10 pm made by Linda. Seconded by Rich.

Minutes taken by Elena Dunn