

Lewisboro Library Board
June 10, 2020 Virtual Meeting Minutes

Board members present: Nancy Euchner, Rich Sklarin, Colleen McLafferty, Kevin Fitzmartin, Jennifer Cayea, Peter Rose, Melissa LeSavage, Linda Press Wolfe, Andrew Tedder, Elena Dunn, Priscilla Luckow,
Board members absent: Jay Luzzi

Others present: Cindy Rubino, Kathy Iglesias, Anna Moser, Liz Gabriele, Marianne Pei, Dolores Antonez, Jessica Leibman

Meeting called to order at 7:35 pm

Approval of May 2020 minutes – Motion by Rich. Seconded by Linda. Approved unanimously.

Treasurer's Report

Kevin discussed the new graph format which show consolidated categories. Funding was higher due to PPP. Library funding from the Town will be suspended for the next 3 months. These suspended funds are expected to be transferred to the Library by year-end. Fundraising is approximately \$10,000 less than last year. Expenses are approximately \$10,000 less than last year due to closure of library. Main concern is what effect the "virtual" Library Fair will have. Development funds reflect the continuing recovery of the stock market.

Director's Report

Cindy discussed the change in PPP forgiveness which extended the period from 8 to 24 weeks. Therefore, the entire amount of loan can be used to cover payroll. There was discussion about possibly deferring quarterly payroll taxes.

Virtual programs and digital uses continue to increase. Staff are coaching patrons over phone to help them navigate the beautiful new website. Anna and Dolores are very busy designing summer programs using money from \$1000 grant to purchase materials and prizes. Liz created a virtual escape room to promote the reopening plan for Library.

Curbside pick-up begins June 15. Tent will be set up outside and patrons will make a reservation to pick up materials. Flyers and book suggestions will be on tables under tent. July 6th is the tentative date for the library building to open to patrons in a limited fashion.

Cindy is developing a safety plan that includes a health questionnaire for staff. This will be a fluid document to be revised reflecting any changes in CDC recommendations. Trustee chairs will review.

Cindy informed trustees of Lauren Grey's resignation as clerk. Cindy is looking to rehire a former clerk to work this summer.

Slates in front walkway have shifted up – cones are in place for safety. Walkway also has damage from grass mowing. May need to hire a mason to repair. It is also time for annual tune up for heat pumps. Keith Bauer submitted bill \$200 for tree removal.

President's Report

Nancy expressed thanks to Liz for getting the appeal letter out to the public. Thank you letters continue to be sent to recent large donors.

90 tickets were sold for grill raffle. Cindy will draw winning ticket on Sunday via Zoom.

Greenway Market promotion will be set up to have Lewisboro Library as a recipient of 3% rebate of amount spent.

Discussion of sculpture garden proposed by Jay. Details to be flushed out.

Committee Reports

Library Fair – Fair Chair meeting was held on June 1 and due to concern about getting the many volunteers needed in order to have an in-person event, it was decided not to have the traditional event at Onatru. Other ideas to raise funds were proposed such as live auction via Zoom and online raffles. Fundraising committee to meet before next board meeting to discuss more possibilities for raising funds.

New Business – Anna has put together resources and books which can be useful for talking about race. Lewisboro Library can be a good resource for educational materials.

Next Library Board meeting scheduled for July 8, 2020

Motion to adjourn meeting at 9:32 pm made by Linda. Seconded by Rich.

Minutes taken by Elena Dunn