Curbside Pickup Coming June 15, 2020!

We look forward to taking this first step in serving you!

Instructions for Curbside Pickup

Curbside Pickup Hours

Monday – Friday: 10 am to 4 pm
Saturday: 10 am to 2 pm
Sunday: Closed

Evening Hour Pickup Times by Special Arrangement

- Request materials:

  - Requests for books, DVDs, audiobooks or magazines can be placed by:

    Accessing the catalog at www.lewisborolibrary.org or in the WLS app
    Curbside-specific email: lewisborolibrarycurbside@wlsmail.org
    Calling: 914-875-9004

  - Requests for Children’s Themed Collections, Backpacks, Museum Passes or Fishing Poles can be placed by:

    Curbside-specific email: lewisborolibrarycurbside@wlsmail.org
    Calling: 914-875-9004

- A staff member will contact you when your requests are ready for pickup and will schedule a pickup time that’s convenient for you.
• **Pickup of materials:**
  - Your materials will be checked out and waiting for you at the appointed time in the Curbside Pickup Tent located on the Townhouse side in front of the Library. You can return materials in the green bin in the tent or the green bin in front of the book drop.
  - If your materials are not picked up by closing time, they will be brought inside the Library for safe keeping. We will contact you to schedule a new pickup time.
  - Inter-library loans are not available at this time. If we don’t own the item you are looking for, we will check nearby libraries. We will give you the phone number of the Library that has the item. Please contact them to review their pickup procedures.

• **Return of materials:**
  - During Curbside hours, the book drop will be locked. Returns can be placed in the green bin in front of the book drop or the green bin located in the tent.
  - After-hours returns can be placed in the book drop.
  - Please do not return Children’s Themed Collections, Backpacks or Fishing Poles in the book drop after hours. These specialty items must be returned to the tent during Library operating hours.

**We Value Safety in Our Community**
- For your safety and ours, wear a face mask and maintain 6’ social distancing.
- All returns will be quarantined for 72 hours. We will use a process that ensures fines are not accrued during the quarantine period.
- The building will be closed during this Phase. Bathrooms will not be available for use.
- Thank you for assisting us to ensure your safety and ours.

**Need a Library Card?**
There are several ways you can request a library card:
Select “Get a Card” through the Catalog at [www.lewisborolibrary.org](http://www.lewisborolibrary.org)
Email us at lewisborolibrarycurbside@wlsmail.org
Call 914-875-9004