

Lewisboro Library Board
January 15, 2020 Meeting Minutes

Board members present: Nancy Euchner, Kevin Fitzmartin, Linda Press Wolfe, Jen Cayea, Elena Dunn, Richard Sklarin, Peter Rose, Jay Luzzi

Board members absent: Colleen McLafferty, Kathleen Fay

Others present: Cindy Rubino – Lewisboro Library director

Called to order 7:34 pm

Approval of Minutes from December, 2019 meeting with amendments to Treasurer's Report and Director's Report. Motion by Nancy. Seconded by Rich. Unanimously passed.

Treasurer's Report

Kevin shared a favorable year-end report. Actual net loss of approximately \$16,000 as opposed to the budgeted loss of approximately \$54,000. This was due to record breaking gifts and contributions, successful library fair, and good general fundraising. Though the numbers were good, funds are still being drawn down to meet expenses.

The 2020 budget is now set. Efforts will be made to discuss budget with Town Board earlier in the season with hopes for more funding from Town of Lewisboro.

Bullet aid grant came through from Peter Harckham and 2020 budget will include this money. UBS will present to the Board in February, and only to the Finance Committee thereafter.

President's Report

Kathleen Fay has submitted letter of resignation and will go in to effect on February 1, 2020.

Kathleen along with Theresa and Marc will be honored and thanked for their volunteer service at the Annual Meeting on January 26, 2020. Kathleen will remain as co-chair for Books at library fair.

Annual Meeting is January 26, 2020 at 4pm. Guest speaker will be Clay Gordon, a renowned chocolatier. Deborah Ann's Sweet Shoppe of Ridgefield will be sponsoring and providing chocolates for tasting as well as sales. Vista Wines is a possible sponsor as well. Peter Rose will be serving a special chocolate-based drink called "Norman's Dream".

2020 committee assignments changes: Peter Rose joining Fundraising Committee and will be chaired by Elena. Linda leaving Personnel Committee and joining Nominating Committee which will now be chaired by Jen. Colleen will now chair the Policy Committee.

Discussion about Trustee terms. Nominating Committee will look into terms and classes.

Director's Report

Cindy reported that donations continue to come in. Westchester Library System will be providing online bill pay again soon so there is no need for our library to pursue our own credit card acceptance at the circulation desk at this time. The new website is being worked on and will hopefully be ready to go live by the Annual Meeting. Letter needs to be written to Chase Bank about changing names of signatories.

Committee Reports

Library Fair Committee – Discussion regarding the date for 2020 fair. Pros and cons discussed about dates September 12th (conflicts with Car Show) and September 26th (part of 3 day weekend). Email to be sent to fair volunteers to have them weigh in and vote on date.

Nominating Committee – Jen and Rich shared information about two new nominees: Melissa LeSauvage and Andrew Tedder. Motion to move to nominate both to the board made by Jen. Seconded by Rich. Unanimously approved. Formal vote will happen at Annual Meeting. Rich formally nominated Jay Luzzi for the position of Vice President noting Jay's long tenure and seemingly limitless energy and spirit. Moved to nominate by Nancy. Seconded by Linda. Unanimously approved. Brief discussion of Board Expectations – Linda to do research on published expectations used by other non-profits and circulate them to the committee. To be revisited at next meeting.

Fundraising Committee – Upcoming concerts are Pluck and Rail on Friday, January 31 at 8pm. About 19 tickets have been sold at this point. Band is charging \$500. Wine, beer and desserts served. \$30 ticket price. Echoes of Sinatra concert on Friday, February 14. 4 piece group for \$1000. Gary Page will provide roses to give out. Possible raffle basket. Dedications for \$10 each will help to raise funds.

Next meeting will be Wednesday, February 12 at 730pm.

Motion to adjourn by Nancy. Seconded by Elena. Unanimous vote.
Meeting adjourned 9:15.