

Lewisboro Library Board of Trustees Meeting – July 29, 2018

Meeting called to order – 7:35

Trustees Present: Gary Page, Ann Marie Simone, Kathleen Fay, Theresa Eaker, Colleen McLafferty, Eileen Curry, Nancy Euchner,

Trustees Absent: Lisa Wickersham, Jay Luzzi, Karen Potz, Rich Skalrin, Marc Seedorf

Others Present: Cindy Rubino, Director; Kathy Iglesias; Margarita Vatis, Library Fair Coordinator

Minutes: Minutes from June meeting were reviewed. Theresa made a motion to accept. Nancy seconded. Minutes approved.

Treasurer's Report: Finances are as they are expected for this time of year. Gifts and Contributions are looking favorable. \$1390.20. Insurance dividend from Utica Northeast Library Program. Annual Appeal - has brought \$22, 246 up from \$16, 510 last month. A healthy balance on our Balance Sheet. Very little movement on development fund.

President's Report: Gary reviewed a thank you from Annie Fitzgerald. Really important that we include everyone in our community - Gary appreciated the efforts of the staff for the many wonderful programs offered at the library.

Director's Report:

Grant from Terrence Murphy was approved - \$2500 toward operating fund. Will come in later in the year.

Insurance - reviewed Insurance Coverage Comparison - as presented by Regan Agency. Cindy reached out to other Library Directors. Cindy will reach out to insurance agents Kevin Regan and Joseph Price to discuss pricing for next year. Cindy will email everyone once she has this information.

Technology - July 2 - changed to Fiber internet service to the building.

Auto renewal of library materials - WLS did vote to offer automatic renewal - this means that the library will renew any material that is checked out without the patron having to do anything. Libraries have to opt into this program. Emails are sent 3 days before item is due. Email will also be sent to let patrons know that material has been renewed. Only one automatic renewal offered per item. Fine revenue will go down since material will automatically be renewed. If there is a hold on something - they won't be able to be automatically renewed. Other local libraries have opted into this program. Discussed the timing of opting into this auto renewal program. Theresa made motion to adopt this program for September 1, 2018. Colleen seconded. Motion passed. Adopting this in September will also help us plan better for 2019 budget.

Programs - having a really great summer. Great programs. Good attendance.

Committees -

Nominating Committee - have reached out to a few prospective candidates and have interviews set up.

Personnel Committee - nothing

Fundraising - Concerts Series-

August 18 - Beatles Tribute band. \$600 fee for this band. 19 patrons have signed up so far. Will invite 2 volunteers picked at random. Need wine and snacks. Have soda, pellegrino and beer. No tables needed. May rent wine glasses - A Simone will pick them up and drop them off.

November - Jay Prince Concert

October date - Discussed a Comedy Showcase as another fundraising option. Local parent (Lauren Wise) who recently moved and has been a comedian wants to do comedy night at the Library. First performance will be free of charge. Nancy will send demo tapes out to Board Members. Gary is in support. Nancy will move it along.

Library Fair Committee

Need a chair for the silent auction. Need someone to oversee the restaurant participation (Other than Lions Club). Thinking about food trucks. Big focus is to set up more volunteers. New library board, some sign up online, outreach to some new groups. One area that needs to be addressed - toys are taking over small barn and Children's Books are displaced. Working with Adult Books to find space. Raffle mailing went out yesterday - flier is included. General Fair meeting - Thursday.

Long Range Planning - focus has shifted to Library Fair right now. Long Range Planning is momentarily on hold.

Technology: Kathy Iglesias, our technology coordinator, reported that WLS has given us one hard-wired network jack to use in the Conference Room to stream live events.

Audit Committee: no report

Old - Nothing to report

New - Colleen discussed idea of lawn games - croquet. Thought it would be good for library to purchase a set and to create a front lawn event/game. Discussed purchasing a set vs. waiting to see if one comes into the Library Fair. Could this be another option to attract patrons. Gary discussed the timing - would it be better to start this movement in the spring. Colleen would like to set this up for this year's Library Fair.

Next Library Board Meeting - September 5th at 7:30

Meeting ended at 8:50