

**Lewisboro Library Board of Trustees Meeting  
February 15, 2018**

**Attendees**

Trustees Eileen Curry, Teri Eaker, Nancy Euchner, Jay Luzzi, Colleen McLafferty, and Gary Page; Director Cindy Rubino; Staff Liz Gabriele; and guest Maureen Koehl.

**Welcome/Onatru**

Gary called the meeting to order at 7:35 PM, after which a motion to accept the minutes of our last meeting was made by Colleen and seconded by Lisa. Gary welcomed new member, Eileen Curry, and introduced our guest Maureen Koehl, who was asked to give her perspective on amendments to Onatru Farm property. She indicated that there is no evidence that the traffic circle is historic in any way. Proposed changes to the traffic plan are a year out, and the consensus is that aside from rendering an opinion, the Library is not in a position to guide this decision.

**Treasurer's Report**

As the treasurer's position is still open, Gary emphasized the fact that the Treasurer's role is more of an oversight position versus a financial one. Trustees reviewed Bookkeeper Sherri Sue's reports, which show expected front-end loading of semi-annual charges.

**President's Report**

-Gary reported that the annual meeting was superb, and although not in attendance, Mary Shah and Ken Klotzkin were thanked for their service to the Board (both had stepped down at the end of December).

-Regarding fundraising, the Ben Monder concert yielded \$1,798 and Echoes of Sinatra \$1,572.50. The painting identified in Attic Treasures as valuable was sold for \$1,000, yielding the library \$850 after commission.

-Gary opened the discussion of committee assignments, and Lisa asked that it be put on hold until we have a full complement of members at the table and each has had a chance to consider taking on different roles.

**Director's Report**

-Lauren Gray's mother passed away, and the staff is making a donation in her memory.

-Cindy is attending the Public Library Association Conference in Philadelphia, and Kathy will join the technology portion of the meeting.

-Cindy shared that recent WLS salary survey results will be shared with the Personnel Committee. She also asked the Committee to assess staff salaries with a view toward increasing them to keep up with minimum wage hikes.

-The recent appeal letter response shows a loss of large donors.

-A new library App was announced, but is not Android-ready.

-The Digital Sign at the front desk is up for its three-year contract renewal. Cindy proposed an upgrade to the existing sign (\$588.96) and the addition of a basic one to the conference room (\$535.75) for a total cost of \$1,124.71. Lisa motioned to accept and Colleen seconded.

-The Tax Department is now providing us with new resident data so the Library can issue invitations to open library cards. Of the last 50 new residents, 20 had already opened cards on their own. All new patrons will receive tote bags.

-Cindy mentioned some libraries are considering eliminating overdue fines.

-Mary is still involved in fundraising as a volunteer. Jay raised thoughts about “making a good thing better,” as far as concerts go. A separate missive to Trustees will be sent in that regard.

### **Committee Reports**

**Nominating:** Lisa shared the current classes of members, which shows projected losses in the coming year. Adding another member is desirable; therefore, any candidates that come to mind should be handed off to Teri and/or Lisa to pursue. Lisa officially proposed reinstating Gary for a third four-year term; Teri motioned to accept and Nancy seconded. While Gary is continuing as President for now, the intent is to identify candidates to fill the President and Treasurer roles. At the next meeting, those leadership roles will be addressed, along with committee ones, to ensure leadership responsibility is spread more evenly across the Board.

**Personnel:** Lisa confirmed that the HR committee will meet in early March to discuss salary.

**Long-Range Plan:** Nancy provided an update on the Long-Range Plan, which had not been updated since 2005. She commented on analysis completed and discussions held thus far with teens and staff. She is planning a focus group targeting key patrons (e.g., parents of special needs children) in the coming weeks. Other groups of interest include local government players, business leaders, and seniors. In March Nancy plans to synthesize the data collected and present it to the Board for input. Other members of the committee include, Kathleen, Jay, Colleen, Karen, and Rich. The question of how to get questionnaires in the hands of students was raised; Colleen volunteered to take on that challenge with the School Board.

### **Old Business**

Teri is sending a gift from the Board to Kathleen, who is recuperating from recent surgery.

### **New Business**

9/22/18 is the date for the Library Fair; 3/7/18 is the new date for the program focused on the issue of suicide.

Liz provided an update on the Volunteer Fair scheduled for 3/3/18 from 11:00-2:00. This year an activity will be added (making dog tags for Guiding Eyes and Kindness Rocks containing inspirational messages). Twenty-eight people attended the recent handwritten cookbook lecture led by Peter Rose.

### **Next Meeting**

March 14, 2018

Respectfully submitted,  
Lisa Wickersham, Acting Secretary