

Lewisboro Library Board of Trustees Meeting – April 11, 2018

Meeting called to order – 7:38

Trustees Present: Gary Page, Ann Marie Simone, Kathleen Fay, Theresa Eaker, Colleen McLafferty, Marc Seedorf, Lisa Wickersham, Nancy Euchner, Jay Luzzi, Eileen Curry

Trustees Absent: Rich Sklarin and Karen Potz

Others Present: Cindy Rubino, Director; Kathy Iglesias

Minutes: Minutes from March Meeting were reviewed. Theresa made a motion to accept. Lisa seconded. Minutes approved.

Treasurer's Report: Financial reports appear to be in good shape regarding assets and costs. UBS Investment Strategy - was discussed by the board and information was reviewed. Will do \$450,000 in CDs. Colleen made a motion to move money in the Development Fund from cash to CDs. Kathleen seconded. All in favor. Board will move forward with this plan.

President's Report: Committee Assignments:

Standing Committees -

Building and Ground - Gary, Theresa and Jay

Finance - Gary and Colleen

Nominating - Kathleen, Lisa and Theresa

Personnel - Eileen, Colleen, Nancy and Rich

Policy - Marc, Lisa and Cindy

Program and Events - Ann Marie, Jay, Karen, Kathleen, Nancy and Liz

AD HOC Committees

Audit - Theresa and Rich

Fund Raising - Gary, Nancy, Mary, Kathleen, Eileen, Lisa, Theresa and Ann Marie

Library Fair - Board of Trustees

Long Range Planning - Nancy, Colleen, Rich, Karen, Kathleen and Cindy

Director's Report:

Had recent Antiquarian *book sale* in the Library - made \$552.

Had new *digital sign players* installed in our existing sign by circulation desk and an additional one in the conference room.

Building and Grounds - Sink fell off the wall again - Cindy called Warner to figure out what we should do to address this. Thinking of a sink with legs - cost \$2150. Cindy will get a second quote since this seems high. Curb stop is flipped upside down again - Cindy is working on getting that fixed.

Annual Appeal - going out in May. Liz wants to make it about the library's role in the recent storms and will include some patron's quotes (from thank you cards). Will highlight the steps we have taken to improve our role during these storms and the funds that have been needed to make that happen. Hoping to have the appeal out in the beginning of May.

JJHS Senior Intern has been identified and will start in May - will spend about 25 hours a week.

Public Library Association Conference - Cindy attended. Kathy did not attend due to the snow storm. Kathy is taking a course to learn about online digital courses and digital education.
Programs - reviewed great programs that have happened recently and discussed upcoming programs. Important that we continue to try to target specialized groups.
Generator - nothing further has happened with this. We need to bring in our own person to discuss this.

Committees -

Nominating Committee - Kathleen has recently joined this committee and has some ideas about possible people who can join the board.

Personnel Committee - Nothing to report

Fundraising - Mary is thinking of a concert - June 8 – Lynne Robyn Barasch -
Singer/songwriter

Maybe develop an annual calendar

November - Maybe Jay Prince

Library Fair Committee - Had meeting on Monday about Library Fair. May want to create an overall position to help coordinate the Library Fair and move it along. We could have people who have been involved in the past get together and develop a timeline to help the coordinator. Should be local and has to be someone who doesn't work during the day. Kathleen made a motion and Lisa seconded - will pay Fair Coordinator with a stipend - the amount to be determined. This person will not run the financial component - we already have someone who has done this for several years for the Library. Sue Zepp is on board to do Attic Treasures. Lidia is doing Children's toys again. Nancy - looking for a Co-Chair for Children's Books.

Long Range Planning - Had 2 focus groups of parents - wonderful PTA president at MPES - she reminded the library that PTA presidents have the ability to blast information out to families. Also important to highlight the bus stop closest to the library with MS students. Looking at dates for next meeting.

Old - Nothing

New -. Nancy delivered the gifts to Ken and Mary.

Next Library Board Meeting - May 9, 2018 at 7:30

Meeting ended at 9:00